



**SUFFOLK COUNTY OFFICE OF HUMAN RESOURCES
GENERAL ANNOUNCEMENT**

TO: All Suffolk County Employees

RE: Project IMPACT (The New HR and Payroll Systems)

In mid-2019, Suffolk County took a giant step forward in its goal to be an Employer of Choice, by committing to implement the Workday Human Resource Management System (HRMS) for all County Employees. This includes a new Payroll module which will replace our legacy Payroll system. Workday is a multi-faceted management software platform that has finance, planning, budgeting and HR capabilities. We have purchased and are now implementing the Human Resources and Payroll portions of the platform.

The Workday product is much more than a leading, modern HRMS – it is a way for the County to empower employees to manage their careers, dramatically reduce inefficiency of paper-based HR processes in departments and harness the power of new HR technologies. These will allow us to be more connected to our organization, help us to be better managers, and ultimately, increase the effectiveness of our government. With Workday you will be able to:

- Submit time, attendance and payroll transactions online
- Change your personal information with employee self-service
- Request and schedule time off, and manage your team
- Check your pay stub
- Search for County Employees
- Manage recruiting and onboarding processes
- Improved training and development for staff
- Access information via mobile device(s) as well as desktop or laptop computer!

Workday has been expertly designed to be an easy-to-use employee-based self-service tool!

Coming in Summer, 2021

Stay Tuned !!